



OCEANIA SHOOTING FEDERATION

**OCEANIA CONTINENTAL
SHOOTING CHAMPIONSHIPS**

OPERATING MANUAL

**OCEANIA SHOOTING
FEDERATION**

MISSION STATEMENT

To facilitate the establishment of competitive Target Shooting in all countries of the Oceania Region, and to assist member Federations to continuously improve performance standards

Preface: This guide is a reduced (and in areas updated) version of the full manual which was compiled by Graeme Smith and others. The philosophy behind this version is to reduce duplication of the now frequently updated international federation documents which are available via the links contained within.

1 INTRODUCTION

1.1 Purpose of this Manual:

This Manual has been developed by the Executive of the Oceania Shooting Federation (OSF) as a reference document to assist future administrators in the preparation for, and the conduct of, the Oceania Continental Shooting Championships. It is not proposed to be an exhaustive document but rather, a quick reference to the resources available and an overview of local rules. Future administrators are encouraged to undertake regular reviews of the procedures to ensure they are current and relevant.

From the practical experience obtained over recent championships, it is fully appreciated that the depth of knowledge and the time commitment necessary to administer such an event is extensive. We urge that this not be underestimated, and it is firmly recommended that a core Organising Committee be established a minimum of two years ahead, with a chairperson experienced in the international scene.

The importance of the event to the athletes should also not be underestimated, and as such, we owe it to all participants to conduct the event in a manner consistent with their expectations. Attention is drawn to the invaluable role of the many volunteers necessary to conduct these Championships. It is vital their contribution is not forgotten. If we strive for a partnership between all participants, be that athletes, technical staff or range volunteers we can conduct an event equal to any worldwide.

The reputation of the Oceania Federation is growing amongst Pacific Rim countries and therefore it is in everyone's interest to foster those relationships; not only for the possibility of return invitations but the continued support of the region by our friends in the wider shooting fraternity.

Expansion of the number of National Federations participating in Sports Shooting is a priority for the continued survival of the region. Every endeavour must be made to encourage the sport of shooting in our area of influence. The separation of the Olympic and Non-Olympic events into concurrent Championships has been necessary due to the entry fee criteria established by the ISSF. This is not seen as an impediment, but an opportunity to grow our sport for the benefit of firearm owners throughout our region.

1.2 Abbreviations

OSF	Oceania Shooting Federation
IF	International Federation
IOC	International Olympic Committee
IPC	International Paralympics Committee
ISSF	International Shooting Sport Federation
NOC	National Olympic Committee

2 MEMBERSHIP OF OCEANIA SHOOTING FEDERATION

2.1 Membership

Membership of the Oceania Shooting Federation (OSF) is governed by the Oceania region as determined by the International Olympic Committee.

2.2 Full Membership

To obtain full membership, a country must be registered by the ISSF as a member Federation representing the sport of shooting within that country. For the purposes of this Manual, a country from within the region that is awarded provisional membership of the ISSF shall be regarded as a full member. However, until full membership is granted by the ISSF, limitations apply in regard to Olympic Quota Places.

2.3 Associate Membership

Due to the special nature of the Oceania Region, with a number of potential members being states or territories of other countries, a system of Associate membership has been established to allow full participation within Oceania of those members.

A country from within the Oceania region, which complies with one of the following criteria, may apply to become an Associate member.

A country, which has an NOC, is not a member of the ISSF but has a Federation that represents the sport of target shooting within that country. (A country meeting this clause would be expected, after attending two Oceania Continental Shooting Championships, and competing in ISSF events, to seek membership of the ISSF and on granting of such membership would automatically transfer to Full membership of the Oceania region), or

A country that does not have an NOC but has a Federation that represents the sport of target shooting within that country.

A country that is affiliated to the ISSF via another country, but has a Federation that represents the sport of target shooting within that country.

2.4 The Region.

Current members of the Oceania region are:

Full Members:

Australia	AUS
Fiji	FIJ
New Zealand	NZL
Papua New Guinea	PNG
Samoa	SAM
Tuvalu	TUV

Associate Membership:

New Caledonia	NCL
Norfolk Island	NFI (admitted 1.2.1992)
Niue	NIU (admitted 13.11.1998)
French Polynesia	PYF(admitted 15.11.2003)

Currently considering membership:

Guam	GUM
Cook Islands	COK
Vanuatu	VAN

2.5 Residency Requirements - Member Federations.

Residency for entry to many International competitions are governed by the relevant International Federation; notwithstanding that for members of Associate countries and Non-ISSF Event competitors, residency requirements have been established as follows:

It is the policy of the Oceania Shooting Federation, that entry will only be accepted from a bona fide resident of the country they wish to represent and have been resident for a continuous period of at least three years. For Non-ISSF events, this period may be reduced or cancelled with the agreement of the two countries concerned, and final approval of the OSF Executive Committee.

3 APPLICATIONS TO HOST OCEANIA and OCEANIA GRAND PRIX SHOOTING CHAMPIONSHIP

3.1 Terms of Reference.

OSF is the governing body and grants the rights to a Member Federation (hereafter referred to as Host Association) to run the Championships on its behalf.

The Host Federation is granted the right to run the Championships on behalf of the OSF and is responsible for their effectiveness and success.

3.2 Eligibility to Apply.

All Full and Associate members are eligible to apply to host the Oceania Continental and Oceania Grand Prix Shooting Championships.

3.3 Notification of Application.

Federations are encouraged to notify the OSF ~~at least three years ahead of their intention to apply to conduct the championship.~~ of their intention to host a championship in sufficient time for it to be considered at the next General Assembly of the OSF.

3.4 Application.

The country and venue are approved by the OSF General Assembly four years pre-championship. The Application should be submitted to the Oceania Secretary two months prior to the annual meeting to enable adequate circulation of the application.

4 GENERAL PLANNING GUIDELINES

If approved: Two-Year Time Line.

The following time line has been established to enable the OSF to monitor that preparations for the championship are on schedule. Applicants are expected to conform to this schedule.

Two Years Pre-Competition

Allocation of country and venue.

Eighteen Months Pre - Competition

Formal confirmation sent to the OSF Secretary of events to be conducted. Oceania Secretary to seek appointment from the ISSF of Technical Delegate.

Twelve Months Pre - Competition

Submit to the OSF Annual Meeting:

Draft programme (see Appendix A Form 5).

Estimated entry fees.

Accommodation arrangements.

Call for applications for technical staff (see Appendix A Form 3 for Form of Application).

Send invitation to guest countries for expressions of interest.

Send invitation to member countries for preliminary entries by event
Submission of targets to the ISSF for testing, measurement and approval.

Nine Months Pre - Competition

Closing date for entries from member Federations by event.
Notify member Federations if any Championship event will not be proceeded with, due to inadequate confirmed participation.
Send invitation to guest countries for preliminary entries by event.
Appoint and notify appointment to Jury's and proposed duties.
Match Director calls for applications for range personnel.

Three Months Pre - Competition

Closing date for final entries for number of competitors and teams from member Federations.
Payment of non-refundable entry fees deposit (50%)
Notify guest countries of allocation of events and numbers of competitors by event that can be accepted.
Supplies in store (targets, score cards, range sheets, report sheets, patches etc).

One Month Pre - Competition

Closing date of final entry of competitors by name.

Entries for ISSF Championship events must also have the ISSF ID Numbers

Day of Arrival.

Payment of the balance of Entry Fee and Transport Levy.

Two Days Prior.

Technical Meeting
Unofficial Practice

One Day Prior.

Official Practice Day (PET)

Notification of Entry

A procedure should be developed to ensure notification to members / guests that their entry information has been received. This should include confirmation of matches entered. For non-Oceania Federation guests it is an appropriate time to stress their inability to be awarded Oceania or Oceania Grand Prix medals, ISSF Olympic Quota places or ISSF Olympic MQS unless availability of the ISSF Olympic MQS has been approved in writing by the ISSF.

5 AUTHORITY AND PROTOCOLS

5.1 Authority.

The Oceania Continental Championships are conducted on the authority of the ISSF every two years, under the control of the Oceania Shooting Federation. The Oceania Grand Prix Championships are conducted on the authority of the Oceania Shooting Federation.

Where a Grand Prix is run in conjunction with the Continental Championships then the medal ceremonies will take place immediately following the main OSF ceremony, but without flags and anthems.

5.2 Conduct of ISSF events.

Events covered by the ISSF Rules and Regulations will be conducted at the Oceania Continental and Oceania Grand Prix Shooting Championships in accordance with those Rules and Regulations available for download at <http://www.issf-sports.org/theissf/rules.ashx>. As a general interpretation the Special Technical Rules of individual events will take precedence, however some General Technical Rules may be altered to suit local conditions.

For example; paper target ranges, other range issues such as capacity, etc. This has been our long time experience with these events. Other events with an ISSF background e.g. 25 m Pistol Men (Sport Pistol) would also be shot to ISSF Rules for 25m Pistol Women.

5.3 ISSF Quota Places:

OSF Full members may enter up to three (3) shooters nominated for Quota Place in each IOC event as per the current rules.

5.4 ISSF MQS:

OSF Full members only

5.5 Conduct of IPC events.

Events covered by the IPC may be conducted at the Oceania Continental and Oceania Grand Prix Shooting Championships in accordance with those Rules and Regulations as published by the IPC and available for download at <http://www.ipc-shooting.org/>

5.6 IPC MQS

See the IPC Rules manual

5.7 Conduct of non-ISSF/IPC Events.

Non – ISSF/IPC events will be conducted in accordance with the international regulations of that discipline and /or under rules nominated by the host Nation and agreed by those member countries who will compete in that Championship.

5.8 Changes to Published Rules ~~for to be used at~~ Oceania and Oceania Grand Prix Shooting Championships.

It will be for the controlling bodies within the region to ensure appropriate updated information is provided to the OSF Executive in time for their meeting which is held 12 months prior to each championship. Should such information not be presented and approved, then the competition will proceed on the basis of the published information, unless a temporary change is provided to the Organising Committee, signed by all competing countries, as such a change having their agreement.

5.8.1 New Competition Events

Should a member Federation wish to include an additional event or competition on the programme, such detail must be submitted to the OSF Executive meeting 12 months before competition.

Such application must be accompanied by the Rules of Competition under which the event will be conducted and confirmation that all administrative matters (medals, teams etc) provided in this manual will prevail.

5.9 ~~Minimum Number of Individual Competitors~~ Entries.

5.9.1 Minimum Number of Individual Competitors

For a Championship event to be conducted, a minimum number of competitors in an Individual event shall be six participants from a minimum of two Oceania Federations. Any Championship event, in which participation cannot be confirmed nine months prior to the OSF Championships, will not be proceeded with by the Organising Committee.

5.9.1.5.9.2 Maximum Number of Individual Competitors.

Each participating country may enter a maximum number of nine (9) competitors in each grade or category.

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5.10 Teams Competition.

Separate Teams competition matches will not be conducted, but the Team competition will be decided by the combining of scores from the individual match. In the event of an elimination match being necessary, Team scores will be obtained from the elimination series.

5.11 Team Categories.

The following Team categories are approved:

- Open, or Men and Women, but not both.
- Intermediate.
- Junior.

5.12 Categories to be Conducted.

Each Oceania Affiliate can enter A, B, and C Teams in all events.
Entries entered for ISSF Quota place must be in the A Team.
Entries for the two additional ISSF MQS-only positions must be in the B Team.

5.13 Minimum Number of Teams before a Team Competition is held.

Two teams, one each from two participating Oceania Member Federations.

5.14 Size of Teams

Teams shall have three competitors per team (unless specifically listed in the event criteria).
Teams comprising less than the required number of team members will not be accepted.

5.15 Age limits

Intermediate: Under the age of 25 years on 31 December in the year of competition.
Junior: Under the age of 21 years on 31 December in the year of competition (except American Trap and Skeet - age 18 years as per IF rules).

5.16 Medal Distribution

Teams Championship:

Two Teams - Gold Medal and Silver Medal.
Three Teams – Gold, Silver and Bronze.

Individual Championship:

Six competitors Gold and Silver and Bronze Medals.

Finals Competition

Gold and Silver and Bronze Medals

5.17 Awards – Non-Oceania Federation Member Guests.

The award will be engraved to record the entrants' status, ie, Non-Oceania Guest or similar as they are not eligible to receive Oceania or Oceania Grand Prix Championships Medals.

5.18 Entry Eligibility

OSF ISSF/ISCD Championship Events

Oceania Full Members:

National Federations within the Oceania region who are members of OSF in good standing, and recognised by their National Olympic Committee as the body responsible for Olympic shooting, are entitled to enter all events in accord with the relevant rules.

National Federations within the Oceania region who are members of OSF in good standing, and recognised by their National Paralympics Committee as the body

responsible for Paralympics shooting, are entitled to enter all events in accord with the relevant rules.

Oceania Associate Members

Federations accepted for OSF Associate membership are entitled to enter all events in both the teams and individual competitions, be awarded Oceania and Oceania Grand Prix Medals and establish Oceania and Oceania Grand Prix records.

Guest Federations

National Federations from outside the Oceania region, recognised by their National Olympic Committee as the body responsible for Olympics or Paralympics shooting, are entitled to enter all individual events subject to availability of shooting positions. Note however Quota and MQS are not available

Teams Competition

Non-Oceania Federation member guests are unable to enter the official OSF teams competitions. Should the Organising Committee wish to provide a separate award for Invited Guests participation they are able to do so.

The Finals competition in Olympic events will only be held as part of the individual championship and will only be conducted from amongst the highest placed "A" team competitors from Oceania full member Federations.

This "A" team of three shooters is nominated for the quota position and MQS status. Two extra shooters may be nominated for MQS status from the B or C teams.

5.19 Oceania Grand Prix Championship

No Finals competition will be conducted, and entries in Grand Prix events will not be included in Finals.

5.20 Finals Competition – Quota pre-nomination

Member countries must advise the Organising Committee 24 hours in advance, of the names of the three shooters nominated for Quota and the names of the extra two shooters for MQS only.

5.21 ISSF Minimum Qualification Score

The ISSF has granted the Oceania Shooting Championships, subject to supervision by a ISSF appointed technical delegate and ISSF and NSDA approved drug testing programme, ISSF Olympic MQS status for all Olympic events, for all full member federations.

5.22 Drug Testing Programme.

To maintain the ISSF Olympic MQS status and obtain ISSF Olympic Quota places, each Oceania ISSF Championship event must be conducted in accordance with the ISSF drug testing regulations and the drug testing programme be approved by the ISSF.

To maintain the IPC Paralympics MQS status and obtain IPC MQSs, each Oceania IPC Championship event must be conducted in accordance with the IPC drug testing regulations and the drug testing programme be approved by the IPC.

6 Volunteers

Volunteer Acknowledgement.

It is suggested that a "Certificate of Participation" be produced for voluntary staff. In addition, it may be possible to provide a commemorative badge and should it be available, a championship

T shirt or cap. The Organising Committee should pay particular attention to this aspect. Many of the volunteers have special skills that are vital to the sport and their continued support must be maintained.

Volunteer Refreshments.

It is important that adequate advice is provided to all volunteers as to the level and location of refreshments that will be provided to them. It is required that, as a minimum, tea and coffee are provided for in the budget. If lunches are not provided to the volunteers, then an ordering system must be arranged, particularly for those who are in areas such as Classification. The workload often requires long hours of attendance and their needs must be addressed.